

Setareh Saleh

ASSISTANT DIRECTOR

Ca: +1 647-986-9617 | Setareh.films@gmail.com | Toronto, Ontario | www.setarehfilms.com

OBJECTIVE

Highly skilled, organized and creative Assistant Director with a strong background in film production and a keen eye for detail. Experienced in coordinating complex shoots, managing crews, and ensuring the director's vision is effectively executed. Seeking to contribute my expertise to dynamic film and advertisement projects.

SKILLS

TECHNICAL SKILLS

Scheduling Software: Movie Magic | Scheduling, Gantt Chart, Asana | Video Editing: Adobe Premiere Pro, Avid | Audio Editing: Avid Pro Tools | Graphic Design: Canva, Adobe | Productivity Tools: Microsoft Office, Google Sheet and Docs | AI Tools: ChatGPT, other AI applications

PROFESSIONAL SKILLS

Scheduling and Time Management | Team Management | Communication | Conflict Resolution | Cultural Awareness | Multitasking | Crisis Management | Adaptability | Fluent in English

EDUCATION

FILM PRODUCTION

Toronto Film School, Toronto, Canada

PHYSICS AND ASTRONOMY

York University, Toronto, Canada

PROFESSIONAL EXPERIENCE

ASSISTANT DIRECTOR

Key Responsibilities: Coordinated shots, created shooting schedules & call sheets, managed on-set logistics & timelines, and ensured the timely completion of all scenes.

- Advertisement - 'Hunger Games'
Production Agency: Mindshape
Client: Scotts Miracle-Gro
Company: Viva Media
Director: Matthew Watts
Position: Assistant Director
- Advertisement - 'Lawn'
Production Agency: Mindshape
Client: Scotts Turf Builder
Company: Viva Media
Director: Matthew Watts
Position: Assistant Director
- Four Advertisements for 'Smart Serve'
Client: Smart Serve Ontario
Production Company: Viva Media
Director: Matthew Watts
Position: Assistant Director
- Music Video: 'It Matters Until It Doesn't'
Company: Theta Films
Canadian Singer: Ruru
Director: Ralph Pineda
Position: Assistant Director
- Music Video: 'Asked For It'
Company: NSHAPS Productions
Canadian Singer: Julia
Director: Sydney Facey
Position: Assistant Director
- Short Film: 'The Poem'
Production Company: APD Films
Director: Andrea D'Amario
Position: Assistant Director
- Spec Ad: 'Galentine' for Bumble
Company: NSHAPS Productions
Director: Sydney Facey
Position: Assistant Director
- Short Film: 'Breathe: The Body Remembers'
Director: Kimberly Miller-Pryce
Production Company: Theta Films
Production Company: KMP Production
Position: Assistant Director

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PROFESSIONAL EXPERIENCE

ASSISTANT DIRECTOR

Continue.

- Short Film: 'Amphibious'
Director: Ghazal Partou
Position: Assistant Director
- Short Film: 'Runners'
Director: Jen Bendle
Position: Assistant Director
- Short Film: 'Rooted'
Director: Anne Vo
Position: Assistant Director

PROFESSIONAL EXPERIENCE

OTHER FILM PRODUCTION ROLES

Led the production team, monitored script accuracy, communicated all the details with the post-production team, maintained continuity, and collaborated with the director to uphold the film's integrity.

- Short Film: 'Candy'
Director: Paige Ryan
Production Company: Theta Films
Position: Script Supervisor
- Short Film: 'Bum Peeper'
Director: Charlie Osler
Production Company: Jendle Production
Position: Production Manager
- Short Film: 'Blood Money'
Director: Maryan P'yatnochka
Production Company: 2x2 Production
Position: Script Supervisor
- Short Film: 'What The F*ck Chuck'
Director: Max Thompson
Production Company: 2x2 Production
Position: Production Manager

WRITER/DIRECTOR

Developed the script, directed the film, and oversaw post-production processes.

- Short Film: 'For Dawn'
Director: Setareh Saleh
Funded: Canada Council for The Arts
Production Company: Theta Films
Position: Writer/Director
- Short Documentary: 'Forbidden Dance'
Director: Setareh Saleh
Awards: Best Short Docu, Berlin Indie Film Festival
Position: Writer/Director
- Short Film: 'No Man's Honour'
Director: Setareh Saleh
Position: Writer/Director

REFERENCES

REFERENCES AVAILABLE UPON REQUEST